Committee on IT Infrastructure (CITI)

October 5, 2004
Meeting Summary

CITI Attendees:  Sue Abeles, Neal Axelrod, Glyn Davies, Chris Foote, Tom Lifka, Sam Morabito, Andrew Neighbour, Steve Olsen, John Sandbrook

Guests: Nick Reddingius (OIT), Mike Schilling (CTS), Marsha Smith (ATS), Esther Woo-Benjamin (OIT), Don Worth (AIS)

Agenda:

1) CITI review and discussion of sponsored projects in terms of major deliverables, milestones, issues, slippages and targets

The October quarterly progress report on UTIPP projects: Campus Data Warehouse, Enterprise Directory, and Student Records Database Rationalization can be found at: http://utipp.ais.ucla.edu/CITIReports.htm

a) Campus Data Warehouse (CDW) Project

The MRE tool is being implemented in the test environment. The design of the Payroll/Personnel data mart is beginning. Impacts of moving functionality and data from the SRDB to the CDW are being analyzed.

EVC Neuman is convening a work group on key academic indicators. There may be interest in understanding interactions with CDW, Academic Personnel and LEAD projects.

b) Enterprise Directory Identity Management Infrastructure (EDIMI) Project

A review of the technical architecture is scheduled for October 14. The review team will include an external reviewer from UCOP.

c) Student Records Database Rationalization (SR DbR) Project

Work is being accomplished more slowly than planned so project timelines are being evaluated and adjusted. A periodic comprehensive review is being scheduled for January 2005. The review team will include an external reviewer from UC Riverside.
d) **Campus Budget Implementation Group (C-BIG)**

The contract with Hyperion has been signed and building of the database is in its second week. The CFOs in the workgroup are continuing to define needs. A major pending decision is what level to allow budgeting (e.g. department level).

Timeline for implementation:
- Design, build and implementation - six weeks
- Testing with the CFOs in the workgroup and fine tuning - 1st week of November
- Training CFOs and their staff - first two weeks in December
- Campus training – mid December
- Ability to move information back and forth between QDB (CFOs can use reporting through Hyperion or go to QDB) – December 15
- Testing the look and feel – first of year 2005
- Customized training - ongoing

2) **Progress Update Repositioning IT Initiative**

The ITPB has approved the nominations to the Functional Oversight Committee (ITFOC). The members appointed are:
- Jack Beatty
- Alfonso Cardenas
- Jim Davis – chair
- Chris Foote
- Greg Kitch (Academic – Professional School IT Director)
- Kathleen Komar (Academic Senate)
- Mike McCoy
- Sam Morabito
- Kathleen O’Kane (non-Academic IT Director)
- Steve Olsen
- Mike Schill (Professional School Dean)
- Scott Waugh (College Dean)
- Joseph Vaughan (Academic – College IT Director)

The ITPB has also approved the next steps on email consolidation, network review, and data centers.

The proposed framework on the network review is to bring 4-5 external reviewers on campus in late January or February for 3 days. The first day’s focus will be on getting an overview of the campus by visiting with faculty, administrators and perhaps students to understand what the network is being used for. The second day’s focus will be on meeting with network coordinators and central and distributed CIOs, perhaps in a town hall type discussion and Q&A session. The
third day will be devoted to pulling together a high level bulletized report to be delivered before leaving campus. The review team will be include people who have: experience with research institutions similar in quality and size to UCLA, networking expertise, gone through a similar process, done reviews before, a vision for trends with networking. In preparation for the review, the campus will be asked for updates and corrections to existing information collected 1.5 – 2 years ago. New information requested will include network maps, services, and management and operation structure. The objective at this stage is to get information as it exists rather than generate new information. It is important to understand what we don’t know as well as what we do know.