Committee on IT Infrastructure (CITI)

December 2, 2003
Meeting Summary

CITI Attendees: Kathy Atchison, Jim Davis, Chris Foote, Tom Lifka, Mike McCoy, Sam Morabito, Andrew Neighbour, Steve Olsen, John Sandbrook, Glen Winans

Guests: Rey Mariano (Don Worth’s PDP mentee), Nick Reddingius (OIT), Jackie Reynolds (AIS), Esther Woo-Benjamin (OIT), Don Worth (AIS)

Agenda:

1) New Committee Structure

There are now six standing committees providing input to the IT decision making and budget structure and process.

Three committees are responsible for integrated, campus-wide recommendations on:

- strategy - Information Technology Planning Board (ITPB);
- budget and business - Deans/Vice Chancellors IT Coordinating Committee (ITCC); and
- technology - Common Systems Group (CSG).

Three committees are responsible for focused recommendations about three specific campus IT Areas of Emphasis:

- campus wide productivity applications and common infrastructure - Committee for IT Infrastructure (CITI);
- instruction - Faculty Committee on Educational Technology (FCET); and
- research - Computational Research Advisory Board (CRAB).

A memo announcing the committee structure is expected to be distributed before the end of Fall quarter.

2) IT Cost Model Task Force (ITCMTF)

The IT Cost Model Task Force is now focusing on network and voice services. There was agreement to hold on other analyses until late FY 04/05. At that time, the Committee will re-evaluate the charge for the group.
3) Enterprise Directory Project

The Functional Requirements document is completed. More information is needed to complete the technical specifications. The Functional Oversight Committee has recommended conducting some proof-of-concept pilots to gather information to feed the technical requirements. Most of the pilot projects can be done with current staff. Two pilot projects require some funding: 1) implementation of a Shibboleth system requires $25K for hardware and software; 2) a joint consulting effort to produce the technical architecture document requires $81K. The Committee approved releasing $106K of UTIPP funds to conduct these two pilots.

4) Future Fees for Wireless Implementation

The Phase I wireless implementation (that was previously approved by this Committee) is proceeding as planned - subsidized by CTS, with no user fees. How to roll out this service as planned yet still leave open the fee option was discussed. One suggestion was to consider a fee option based on level of service, if and when services are expanded. The Committee recommended to do nothing more regarding fees at this time.

5) Data Warehouse Project Update

The Functional Requirements document is completed and in the process of being endorsed by the Functional Oversight Committee. The architectural plan will be vetted with the CSG on 12/5. A formal technical review of the architectural plan is scheduled for mid January. Once these documents are approved, a Project Control Document (PCD) will be developed.